

**REVISTA LEBRET**  
**Division of Economics, Management and Accounting**  
**UNIVERSIDAD SANTO TOMÁS SECCIONAL BUCARAMANGA**

**GUIDELINES FOR AUTHORS**

*Revista Lebret* is a Journal of the Division of Economics and Management at *Universidad Santo Tomás*, considers the publication of original and unpublished works that contribute to the areas of social sciences, in particular economics, management and accounting. The texts must be the product of research conducted along the guidelines of Colciencias:

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- 2) Reflection Articles: documents presenting research results, from the author's analytical and interpretative perspective on a specific topic.
- 3) Revision Articles: Documents where research results, on a specific field are analyzed in order to report tendencies and developments thereof by at least fifty bibliographic references.

The journal will also include book reviews in Spanish and translations which have not been published in other journals. Contributions in Spanish and English are received.

The author must attach a summary of his/her resume (CV), in accordance with the journal's format, wherein academic qualifications, positions held, recent publications (title of article or book, name and date of the publication), address, phone number and email must be mentioned. The article and attachments are received at the following email address:

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Authors are required to specify: the area of knowledge in which the paper sent is to be registered, the name of the research project from which it is derived, the name of the entity funding the research and the date on which it was made.

### **Indications**

1. Contributions must be original and unpublished, submitted in Word format, charts and graphs in Excel, latest versions. Files must indicate the place and page where the pictures and graphics are inserted or specify the tables attached. Images or maps must have a resolution of at least 300 dpi and be in .tif or .jpg format.
2. Articles should be between 6,000 and 9,000 words, including notes and references; they must be typed in double-space, size 12 Times New Roman font, and with left margins of 4cm and 2.5cm at the top, bottom, right of each page.
3. Reviews of published books must not exceed 1,200 words.
4. Articles must be original, with clear, accurate and impersonal language.
5. The title should be precise and expose the topic of work.
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8. The article should have the codes of the Journal for Economic Literature (JEL)
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10. Quoted paragraphs with less than 40 words shall appear in the body of the text enclosed in quotes. Quotes over 40 words shall begin on a new line indented 5 spaces on the left side without quotes.
11. Citations shall be made in the main text in parentheses, for example (surname, year). Text citations must also include the page number (surname, year, page number). Example: (González, 2008, p. 65).

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### **13. Other information in APA style (American Psychological Association) sixth version.**

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